The AAC Log

The AAC Log is a tool originally developed by Janice Murray and Carole Cooper (2004) as a practical and informative resource pack, which tracks the skill development and AAC history of an individual AAC user. It is envisaged that the Log will promote greater collaboration and greater consultation with the potential AAC user, providing the user with ownership of their past, present and future. Some data-collation components of the original Log are detailed here. The AAC log is updated and revised here with permission as part of the freely available *I-ASC* project resources.

1: Pre-AAC assessment information – this sheet supports the collation of opinion before an AAC assessment appointment. It supports identification of what the child/young person (CYP) is doing well with AAC supported communication and learning, and what are areas or skills for development. It focuses on the *child's characteristics*. It could also allow description of the AAC-support team's skills and needs. This section can be completed by an AAC- assessment coordinator or by each individual involved in the process.

2: Individual AAC assessment detail - this sheet focuses more on what the current AAC system offers in terms of *communication aid attributes.* What these attributes do in terms of enabling the CYP to communicate effectively. It also supports you to identify the communication aid attributes that are missing or are hindering the child's progress. It helps identify what is needed as the CYP moves forward.

3: Individual AAC assessment: implementation strategies, responsibilities and aims – this sheet provides a summary of the technology decisions agreed following the AAC assessment appointment. It also helps you to agree who will be responsible for supporting aspects of the technology maintenance and use, and concludes with a summary of the AAC aims and aspirations for the CYP.

4: Individual summary – this sheet provides a historical summary of the CYP AAC assessment and AAC achievements. It can be used to inform future AAC assessments.

1. Pre-AAC Assessment Information

Name: Age:

Date:

Name of AAC assessment coordinator:

Date	Name and role	Identified AAC-related skills (in CYP &/or support team)	Identified AAC-related needs (in CYP &/or support team)	Specific concerns

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Summary of points for particular consideration during the assessment

Date	Tech preferences	Symbol type and organisation	Symbol and display size	System position and access	Social and educational application	Aims and desired outcomes of the assessment

ACTION

Named assessment coordinator circulates this summary sheet among the team prior to the AAC assessment. Named assessment coordinator designates which team members are responsible for bringing particular equipment/resources to the AAC assessment appointment(s).

Person a.	Equipment/resources	Person b.	Equipment/resources	Person c.	Equipment/resources

2.   Individual AAC system review

Type/s of communication system	List any ways the current system is working for the person	List any ways the current system is not meeting needs

3.   Individual AAC assessment: identification of implementation strategies, responsibilities and aims

Name: Age:

Name of AAC assessment coordinator:

Date:

Recommended AAC system

Type of system(s)	Symbol type & vocabulary size	Layout/navigation	Access method	System positioning

Recommended AAC system support (designated people and their roles)

System(s)	Ensuring availability during the day	Day-to-day maintenance, care and charging	Personalisation and updating vocabulary	Modelling and scaffolding AAC use

Agreed medium term aims (over the next year)

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Agreed short term aims (next 12 weeks)

It is envisaged that individual team members will identify relevant short-term aims specific to their involvement with the AAC user.

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Date for review of short-term aims and agreeing the next set of aims: _____

4.   Individual Summary Review

Date	Date of last AAC assessment	Name of AAC assessment coordinator	AAC recommendations	Funding	Aims for the year	Aims achieved, extended, or revised?	Actions needed